## **CANTEEN: ONLINE ORDERS**



Flexischools is the fast and secure way to make all school payments.



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Add your student and input their school and class to get started with online ordering.

## 2. Login & Select Payment

To Login, click 'Online Ordering' next to your student's name. Select pay excursion. Select Items you wish to pay. Click 'Next: Select Payment' to proceed to check out where you will finalise your payment.

## 3. Choose Payment Method.

Select your payment method - Mastercard, Visa or Paypal or use your Flexischools balance. If you need to top up, don't forget to place your order once your balance is replenished

## 4. View Order Confirmation

An confirmation detailing your order will be sent to your registered email address. If you used credit card or PayPal you will also receive a separate email with a receipt of your top-up.